

**INVITATION TO TENDER FOR THE PROCUREMENT OF WORKS & SERVICES ON 2017**  
**CAPITAL PROJECTS AT FEDERAL COLLEGE OF EDUCATION, ABEOKUTA**

**1.0 INTRODUCTION:**

The Federal College of Education, Abeokuta intends to execute her 2017 Capital Project. The Management is desirous to acquire road network in the current fiscal year to enhance Teaching & Learning towards the realization of the set goals.

In view of the above, the College is inviting interested, competent and reputable Contractors to tender for the Road Network Project described below:

**2017 CAPITAL PROJECTS:**

<b>S/N</b>	<b>LOT</b>	<b>PROJECT NUMBER</b>	<b>PROJECT DESCRIPTION</b>
1.	LOT 1	PPTAB47037835	Construction of Road

**2.0 MANDATORY REQUIREMENTS FOR CONTRACTORS**

- i. Verifiable Certificate of Incorporation with Corporate Affairs Commission (CAC).
- ii. Verifiable Evidence of Valid TAX Clearance Certificate for the last Three (3) Years (2014, 2015, 2016).
- iii. Verifiable current PENCOM compliance certificate issued by National Pension Commission.
- iv. Verifiable current Industrial Trust Fund (ITF) compliance certificate.
- v. Verifiable Certificate of Registration with the Bureau of Public Procurement (BPP) National database of Contractors, Consultants and Service Providers.
- vi. Current Company's audited account duly stamped and signed by ANAN/ICAN licensed Auditors for the last three years (2014, 2015 & 2016).
- vii. Verifiable office and workshop address(es): NOT P.O. BOX but should include telephone numbers of company directors.
- viii. Verifiable list of executed similar jobs (i.e. letters of awards and certificates of practical job completion)
- ix. Evidence of Financial Capability/Evidence of Financial backing/reference from reputable bank.
- x. A comprehensive company profile of contractors to include verifiable staff list, Certificates of Academic and Professional Qualifications of Company Staff,
- xi. Evidence of ownership or lease agreement for relevant equipment, machines, tools and workshop where necessary etc.
- xii. A Sworn affidavit disclosing whether or not any officer of FCE Abeokuta is a former or present Director, shareholder or has any pecuniary interest in the bid; and that all the information/documents provided in its bid are true and correct.
- xiii. Arrangement of the technical documents in hard & soft copies should follow the order in the list above, appropriately paged and duly signed on every page. The technical documents should have a table of contents indicating the pages on which these items are to be found.
- xiv. The letter head of every bidder must bear the registration number as issued by the CAC, contact telephone number (s), valid e-mail address and official company address at the top and the names & nationalities of the Directors of the company at the bottom of the page without which a bid shall be rejected.

**3.0 COLLECTION OF TENDER DOCUMENTS**

Tender documents are to be collected from the Office of the Head, Procurement Unit between the hours of 10:00am- 3pm daily upon presentation of authenticated payment details of the non-refundable tender fee of **N 30, 000** only obtained from an approved Bank by the College's Bursar.

#### **4.0 SUBMISSION OF BIDS DOCUMENTS**

The completed "TECHNICAL" and "FINANCIAL" bid documents must be neatly packaged separately in a sealed envelope each and to be clearly marked "TECHNICAL" or "FINANCIAL" bid appropriately and the two (2) envelopes should now be put in the third (3<sup>rd</sup>) envelope.

The company name and project title should be clearly indicated on the third (3<sup>rd</sup>) envelope and addressed to:

**The Head,**  
Procurement Unit,  
Federal College of Education,  
P.M.B. 2096,  
Abeokuta, Ogun State.

The envelope containing the bid documents should be dropped into the tender box at the Procurement Unit of the College.

#### **5.0 CLOSING DATE AND TIME OF BIDS**

Submission of bid documents into the tender box shall end on **Tuesday 5<sup>th</sup> September, 2017 at 12:00 noon.**

#### **6.0 VENUE AND TIME OF OPENING OF BIDS**

The bids will be opened immediately following the deadline stipulated for the submission of bids i.e. at **12:00 noon** at the **FCE Kunle Filani Academic Theatre.**

#### **NOTE:**

- a. Incorrect address or labelling of submitted bids shall be rejected.
- b. All unsigned bids shall be rejected.
- c. This advertisement of invitation to tender shall not be construed as a commitment on the part of FCE, Abeokuta nor shall it entitle any company to make any claim whatsoever or compensation having responded to this advertisement.
- d. All expenses incurred in preparing pre-qualification responses and all expenses otherwise associated with this exercise shall be borne solely by the prospective company.
- e. Only suitably pre-qualified contractors will have their tender opened.

Signed:

**Engr. M.K. Oyetoran**  
Head of Procurement