



FEDERAL COLLEGE OF EDUCATION, ABEOKUTA

P.M.B.2096, ABEOKUTA

APPOINTMENT OF COLLEGE EXTERNAL AUDITOR AND LEGAL RETAINER

The Federal College of Education, Abeokuta was established in 1976 and occupies 632.95 hectares of land at Osiele along Abeokuta-Ibadan road.

The vision and philosophy of the College is to produce professionally trained teachers who will stand test of time in their areas of studies and be responsible to the dynamic needs of the society in the delivery and pursuit of educational excellence.

The College is a rapidly developing higher institution of learning with a student population of about 10,000 (regular and part time). The institution has a staff strength of about 900 personnel consisting of junior, senior administrative, technical, academic as well as other professionals who belong to appropriate labour unions and professional bodies.

The demand of the phenomenal fast growth in student population and expansion of academic programmes in recent time has been met with corresponding growth in staff strength and physical structures, more complex financial operations and huge commitments to clients and stake holders.

The College needs the services of External Auditor and Legal Retainer. Consequently, applications are hereby invited from reputable firms for consideration as:

- (A) COLLEGE EXTERNAL AUDITOR**
- (B) COLLEGE LEGAL RETAINER**

COLLEGE EXTERNAL AUDITOR

Responsibility:

The College External Auditor shall audit the financial records of the College and on completion of every audit exercise, report to the Governing Council.

Requirements:

The responding firm must be a registered auditing firm with evidence of registration/renewal of registration with the Office of the Auditor General for the Federation in the year for which appointment is being sought and must be licensed by a professional body as a practicing accounting firm.

The firm must have experience in the audit of Institution of Higher Learning or any other Government establishment for at least a period of five years.

Remuneration:

Negotiable in line with rules guiding the appointment of External Auditors in Federal Government service.

COLLEGE LEGAL RETAINER

Responsibility:

The College Legal Retainer shall handle all matters of the College that require legal attention (including cases that go to courts of law) and work hand in liaison with the College Legal Officer.

Requirement:

The responding firm must have evidence of valid/subsisting registration with the Corporate Affairs Commission of Nigeria as well as other necessary relevant professional bodies. The firm must have at least five years continuous service as Legal Retainer of an Institution of Higher Learning or any other similar Government establishment.

Remuneration:

Negotiated fee shall be paid per annum while separate negotiation shall be made to determine the fee if and when the College have cases in law court(s)

TENURE OF APPOINTMENT

The appointment of both the College External Auditor and the College Legal Retainer shall be for one calendar year in the first instance, renewable upon satisfactory performance for a further maximum period of four years.

METHOD OF APPLICATION

Interested firms are requested to pay a non-refundable registration/documentation fee of Fifty Thousand Naira only (~~₦~~50,000:00) at the College Bursary and obtain registration documents from the College Registrar.

Completed registration documents with a copy of the company profile and curriculum vitae of principal officers/partners should be forwarded, in a securely sealed envelope boldly marked "**EXTERNAL AUDITOR**" or "**LEGAL RETAINER**" to

The Registrar

Federal College of Education
P.M.B. 2096
Abeokuta

Not later than six weeks from the date of this publication.

DR. G. A. ADEBAYO, FNIM
Registrar